

Teton County School District #401  
Minutes of the Regular Meeting of the Board of Trustees  
District Office  
Monday, January 9, 2017 – 5:30 PM

Members Present:

Chris Isaacson, Vice Chair  
Ben Kearsley  
Nan Pugh  
Shelley Streit  
Monte Woolstenhulme, Superintendent  
Becca Berry, Clerk

Excused:

Delwyn Jensen, Chair

**I. Executive Session**

At 5:00 p.m., Ben moved to go into Executive Session according to Idaho Code Section 74-206(1)(a)(b)(f) to discuss personnel, student, and legal matters. Shelley seconded the motion. Roll Call: Shelley Streit voting yes, Nan Pugh voting yes, Chris Isaacson voting yes, and Ben Kearsley voting yes. No unopposed votes, motion passed 4-0.

Items discussed:

- a) Personnel (5:08 - 5:10)
- b) Student (5:00 - 5:05)
- f) Legal (5:05 - 5:08)

Exited Executive Session at 5:10 pm.

**II. Open Session**

Present: Lisie Smith, Frank Mello, Brian Ashton, Megan Bybee, Megan Christiansen, Greg Larson, Lauren Young, Kendall Jolley

**III. Call to Order**

Chris Isaacson welcomed those in attendance and led the group in the Pledge of Allegiance.

Nan moved to amend the agenda to have item d. School Capacity/Enrollment Updates--GPC Architects moved to the end of the meeting. Shelley seconded. Passed 4-0.

**IV. Consent Agenda**

Consideration of Minutes: December 2016 Minutes

Acceptance of Monthly Financial Reports

Personnel:

*Left the District: n/a*

*Hired since last Board Meeting: Maria Espinoza*

Ben moved to approve the consent agenda. Nan seconded. Passed 4-0.

## **V. Action Items**

### **Public Comments**

N/a

### **Student Highlight: Girls' Cross Country Academic Champions**

Neil Gleichman is the High School Cross Country Coach. He appreciates the support by the administration. Twelve women contributed to becoming the State Academic Champions. Usually the smallest Cross Country teams get the award.

Riley Douglas is one of the team captains; she spoke to the board for a few minutes.

### **Bus Bids**

The Board received three bus bids.

Western Mountain: \$92,945.00

Rush Truck Centers: \$95,480.00 (two buses \$190,860.00)

Brayson Sales: \$91,995.00 (with additional safety belts \$360.00 and a \$2,000 delivery fee)

Kendall Jolley reviewed the bids and recommended accepting Western Mountain's bus bid for two buses. (\$185,890.00)

The new Transportation President wants seat belts on the buses. It is not required right now, but Kendall can see it happening in the near future. The State will reimburse the district for the seat belts. In the near future the Board will need to modify policy requiring students to wear the seat belts if supplied.

Nan made a motion to accept Western Mountain's bid for two buses. Shelley seconded. Passed 4-0.

### **School Capacity/Enrollment Updates (GPC Architects)**

Tabled

### **City of Driggs Aquatics Proposal--Doug Self**

A survey was conducted in 2013 and 95% of responders would like an indoor aquatics center. The City of Driggs also found a pool as a desired project within next five years. A study showed that this area could have a profitable aquatic center.

The most recent survey has been up since Christmas time. They have received 2,700 responses which is just over a quarter of the county population. They would love to get more input. Of the responders, 5% were concerned about a tax burden.

There are studies that show exposure to water saves lives (drowning). Having a community pool would allow more people to learn to swim.

The location is important. They were thinking Driggs would be the best place as it is central to the valley. They are interested in putting the aquatics center between THS and TMS. Is the Board interested in collaborating? Around three acres would be needed.

The survey has brought feedback back that people would be interested in including basketball courts or a bowling alley.

Nan noted that they would need to make sure traffic is feasible. Shelley asked for clarification that they are wanting to try to create the center without a tax. Correct. There is talk about creating a recreation district; the aquatics center would get some money from them but the main idea for the recreation district is to maintain parks.

An answer would be needed in the next six months or so or by the next November election.

### **School Reports: CD, Schools, TEA, TVEF, Curriculum, Admin**

#### **TMS**

- December had a concert and showcase. At the showcase, they displayed the school video and some of the project based learning that has taken place. It was a great turnout.
- There are well over 200 students in the music program. Strings has not offset the band enrollment. It seems to be drawing in a different group.

#### **THS**

- There are many more elective choices at THS which results in less music participation. Ben noted that the THS music program has greatly improved.
- Teton Springs Foundation gave THS a \$5,000 grant to update the auditorium.
- First semester is wrapping up now.

## RUES

- Christmas concert had great turn out.
- New partnership at RUES. One is with the Raptor Center for ongoing projects and service.
- PooPoo Project which is helping spread awareness about needing closed vents in bathrooms so birds do not get stuck.
- Second partnership, is with Michelle Visser who teaches mindfulness. Each class got six sessions (internal awareness practices). Counselors participated in classes so they could continue things taught by Michelle.
- Adding swimming instruction time for Jackson staff for winter sports.

## DES

- Having Mickie Newby working in the counselor position has been awesome. Greg noted that she has made a huge impact. The new custodian Maria has been great also. The new staff have greatly helped the environment at Driggs.
- The last dual immersion meeting had a huge turnout with lots of good feedback.

## VES/TES

- Music programs were great.
- Receive book donations from California family, and have used those books as AR prizes which has really spiked the kids interest in reading.
- Linda Olsen donated 190 books. Students were super excited.

## CD

- Finishing INL Grant for Stem Program.
- The second implementation of MAP is starting. In next month or so the district will have two points of data to look at.
- PD committee meeting on Wednesday and what next year will look like. How provide support to teachers throughout the year. It is interesting to know that there is a study that says, 95% of teachers think staff development does not apply to them.

## TEA

- Many teachers are excited about the \$1,000 PD money. They appreciate that they have enough money to take classes that interest them.

## TVEF

- Teacher grants are due tomorrow.
- Moving forward with plan to honor top 10% of graduating class.

Admin

- Working on different evaluation reports for the State.
- Calendar committee met today.
- Mr. Woolstenhulme has been up late and early with poor weather conditions.
- He handed out a bunch of strategic plan brochures to realtors.

Chris noted that Richard Hunter was very impressed with brochures.

### **Arrange to Attend ISBA Day on the Hill**

Ben, Chris, Nan, Shelley, and Monte will attend.

### **Strategic Plan--Student Achievement Plan**

Mr. Woolstenhulme and the admin team reviewed the Student Achievement Plan. Many of the initiatives are ongoing. Discussion on adding some evidence to some points.

Nan asked if there have been any paradigm shifts because of the strategic plan and if so what are they? Lauren Young mentioned that the PD committee is looking to make a five year plan. Mr. Woolstenhulme has noticed a focus on curriculum. This alignment has helped us see where the holes are in the curriculum.

Shelley appreciates the time the admin team has put into working on implementing the plan.

*Break*

### **Bond Review**

Bob started interviewing at RUES today. Chris Schultz has come up with about ten groups with seven people in each group. Bob wants to wait to do community groups until the staff groups are complete.

The bond website is done ([tsd401bond.org](http://tsd401bond.org)). Monte will distribute the survey and website link.

### **Special Superintendent Evaluation Meeting Reminder**

There will be a special meeting on January 17th at 6:00 pm.

### **Website Review**

Nan is having a conversation with a third company later this week. She should have some good plans for the Board to review in February.

### **School Closures**

Monte explained that he makes school closure decisions by 5:00 am. The Board needs to motion to approve the school closures on December 16th, January 5th and January 6th.

Ben motioned accept school closures for December 19, 2016 and January 5th and 6th, 2017. Shelley seconded. Passed 4-0.

### **Dual Immersion/Language Update**

Right now there are 31 kindergarten students signed up for the program and 27 first graders.

The next parent meeting is at Tetonia Elementary on Thursday, January 12th at 7:00 pm.

Victor Elementary will have one on January 25th at 7:00pm.

On January 20th at 8:00 am Mr. Woolstenhulme will meet with all elementary staff to answer any questions they may have.

They have staffing set for kindergarten and have had some interest for first grade for the English part. Discussion on curriculum for dual immersion program.

Mr. Woolstenhulme suggested considering changing the name from dual immersion to dual language.

### **Post Employment Benefits Audit**

Page six of the audit shows that TSD401 has one Qualified area. The reason for this is because we have not had a post employment benefit audit. It would cost the district about \$7,500. Mr. Woolstenhulme asked Eric Henniger if it would make a difference on the bond rating and he said yes. He recommended doing it where the Board has a bond in the near future.

Nan motioned to move forward with Post Employment Benefit Audit. Ben seconded. Passed 4-0.

### **Policy Review**

3270 (District Provided Access to Electronic Information, Services, and Networks)

The technology committee recommended option 2 and striking letter o, along with striking the first "optional" toward the bottom and keeping option two.

Nan motioned to accept the changes as presented for 3270. Ben seconded. Passed 4-0.

5340 (Evaluation of Certificated Personnel)

The admin team suggested going with option 1. Under objectives, Nan would like something stating that the purpose is to help progress a teacher in their profession. Add, “8. To provide clear feedback to promote professional growth.” Counseling Session will be changed to Conference Session on page 4.

Nan motioned to accept the changes to policy 5340. Shelley seconded. Passed 4-0.

6400 (Principals)

Option 1 and enter MAP Assessment into the blank.

Ben motioned to accept changes to 6400. Nan seconded. Passed 4-0.

7700 (Bond Account)

Eric Henniger recommend adopting 7700 and 7710.

Chris read policy 7700.

7710 (Bond Continuing Disclosure and Certification Requirements)

Monte read policy 7710.

The Board will read 7700 and 7710 in the February meeting and adopt.

**School Capacity/Enrollment Updates--GPC Architects**

The State of Wyoming funds school construction, so they have a way to calculate capacity. It uses a 100% utilization factor for elementary schools and 85% for secondary schools. Their standards are not too far fetched.

There is no one set way to determine capacity for schools. Technically Idaho is only bound by building code which would allow one to build the worst building by law. Idaho does not have any guidelines for schools.

| <b>School</b>         | <b>Square Feet</b> | <b>Students</b> | <b>Capacity</b> | <b>Capacity 2</b> |
|-----------------------|--------------------|-----------------|-----------------|-------------------|
| Teton High School     | 90,000             | 486             | 82-89%          | 90%               |
| Teton Middle School   | 61,773             | 404             | 90-94%          | 91%               |
| Rendezvous Upper Elem | 26,036             | 289             | 111-143%        | 133%              |
| Driggs Elementary     | 46,538             | 339             | 89-94%          | 164%              |
| Victor Elementary     | 22,382             | 172             | 89-99%          | 167%              |
| Tetonia Elementary    | 15,158             | 82              | 67-70%          | 108%              |

\*\*\*Capacity shows where we are at with school capacity, based on the classroom spaces created that are not supposed to be classroom spaces (includes modular space).

\*\*\*Capacity 2 shows capacity based on spaces that are truly supposed to be classrooms (does not include modular space).

All elementary schools are crowded. The hardest school to determine capacity is DES because it is difficult to determine what spaces to count as classroom space. Driggs does not fit the elementary description so it has a lot of wasted space; it was built to be a high school.

When calculating capacity, modular space is not included because districts could continue to add modulars to a parking lot and claim they are never at full capacity.

Nan is concerned about TMS and THS future capacities. At what point will TMS and THS be at capacity? She would like to see projection for moving classes through the different schools with our average growth. Garrett projected out to 2026, when the current kindergarten class are freshman. The largest class will be 2024-25 with 576 students in the whole high school. Garrett used an 80% utilization rate for high school and 85% for middle school. The high school's AB schedule gives it a lower utilization rate. The largest growth for TMS is 2020-21, and that is a 5% increase with an enrollment of 435.

Garrett noted we need to plan for a reasonable amount of time. He would say that time is 5-10 years. Schools need to be designed so they can be added onto. Adding four classrooms at a high school adds space for 100 more kids which is quite a bit of space. The high school and middle school are expandable, newer schools; their schedules can be adjusted to better utilize capacity. He does not think they are not the biggest concern at this point in time. The numbers are showing that elementary schools are in the greatest need.

Chris thinks it is important to look ahead but does not want to take away from the need of new elementary schools. She would like to focus on elementary schools. Monte noted that they need to buy modulars for VES and DES this summer for next school year.

The capacities presented only include instructional space, it does not take into consideration bathroom space. All elementary schools could use more bathroom space. Megan Bybee added the time and maintenance it takes to keep the old schools up and running.

Discussion on which capacity numbers to use and why. Shelley will use the starred percentages from the presentation on page 21 in the bond video.

Ben would like to make sure that the elementary staff are on board. Megan Christiansen noted that her staff are concerned about where they are going to end up; configuration is important to them.



**Other Business**

Chris explained that the garden center at TES is integrated into what they do. She feels it would be more appropriate for the garden to be funded through the district and not through fundraising. It is an important part of the curriculum.

February 8th at 7:00 pm is the Victor City Council meeting. Megan Christiansen, Shelley Streit, and Nan Pugh will attend.

**Public Comment**

Kari Moulton-Explain to people why we need new building, we grow a class a year. We are out of space.

Jared Peffer-have a kinder next year; thank you for dual immersion program; there is quite a bit of enthusiasm about it. Hard to alarm and assure people at the same time; what will get the call to action?

Ben motioned to adjourn at 10:15 p.m.