

Teton County School District #401  
Minutes of the Regular Meeting of the Board of Trustees  
District Office  
Monday, August 8, 2016 – 5:30 PM

Members Present:

Delwyn Jensen, Chair  
Chris Isaacson, Vice Chair  
Shelley Streit  
Nan Pugh  
Monte Woolstenhulme, Superintendent  
Becca Berry, Clerk

Excused:

Ben Kearsley

**I. Executive Session**

At 5:05 p.m., Nan moved to go into Executive Session according to Idaho Code Section 74-206(1)(a)(c) to discuss personnel, and property. Chris seconded the motion. Roll Call: Nan Pugh voting yes, Delwyn Jensen voting yes, Chris Isaacson voting yes. No unopposed votes, motion passed 4-0.

Items discussed:

- a) Personnel
- c) Property

**II. Call to Order**

Delwyn Jensen welcomed those in attendance and led the group in the Pledge of Allegiance.

**III. Open Session**

Present: Lisie Smith

Excused: Ben Kearsley

**IV. Consent Agenda**

Consideration of Minutes-July

Acceptance of Monthly Financial Reports

Personnel: Left the District:

Hired in the District:

Delwyn noted that Ben seconded his nomination in the minutes. Becca will make that update.

Shelley moved to approve the emergency hire of Marie Harkins to teach under the alternative authorization. Chris seconded. Passed 4-0.

Nan motioned to approve consent agenda. Chris seconded. Passed 4-0.

**Action Items**

**Public Comments**

n/a

## **School Reports**

### **TEA**

The IEA offered an institute at ISU and four teachers from Teton went.

### **TVEF**

The Foundation will find out how much they made from the Tin Cup challenge in a few weeks. Pam Walker's office has moved from TMS to THS.

The big project right now is putting together back packs for low income students. They will be stuffing them next week. If they need more help, the TEA might have some teachers who are willing to help.

### **ADMIN**

Mr. Woolstenhulme was in Boise last week at the Superintendent training. There was some great information/training shared. Mr. Woolstenhulme is looking to update the student information system—Infinite Campus to be able to send mass messages.

He is coordinating with the Badger Creek for the all staff meeting on August 25<sup>th</sup>. Breakfast will be served up there from 7:30-8:30.

He went to a social media training which showed him how to linked Twitter and Facebook.

Senator Mike Crapo came to the valley today so Monte posted that on social media.

They replaced the irrigation pump at THS and need to at TMS.

### **Open Bus Bids**

No bids came in.

Delwyn suggested doing an online auction. He will send that information to Mr. Woolstenhulme.

Kendall suggested taking the motor out and selling it. A motor could go for \$5,000; they just might have to wait a little while for someone to want to buy it.

### **Bus Routes and Safety Bussing**

Chris motioned to move Bus Routes and Safety Bussing until Kendall gets here.

Kendall's request is to do safety bussing like we have before. His second request is to keep the routes the same as last year.

Chris move we continue the 17 routes that we have been doing and continue with safety bussing. Shelley seconded the routes. Nan seconded the safety bussing. Passed 4-0.

If Kendall needs to make a change to a route he can do so on his own if it is less than 1.5 miles. Anything more than that will need to be approved by the Board.

### **Dual Immersion Timeline**

Chris presented the dual immersion timeline.

Nan was wondering if the district could do something to get the word out at open house for elementary schools on the 30<sup>th</sup>. Shelley said in the past Victor would have one big meeting which would be perfect but with new administrators they might be doing it differently. Shelley suggested reaching out to preschools and giving them some information about the dual immersion program since they would be the students coming into the program.

Nan asked if anyone has been assigned to be in charge of dual immersion. Nan would also prefer not to vote on the dual immersion program until they get the survey results. Chris clarified that the survey is for parents that are interested in enrolling their children in the program.

Nan asked who is going to decide the curriculum of the program. Shelley pointed out that Engage New York is already translated in Spanish. Jefferson School District will share their curriculum with us.

The Board will vote on the program next month. Monte will discuss this with the admin team when they get back from summer break.

### **Strategic Plan Publishing Timeline**

Shelley explained that she, Chris, Becca, and Monte have been compiling documents. Chris and Shelley will meet with Karen Russel on Wednesday; she is not taking more clients at this time but said she would make time for school district. Shelley would think they would have her start with the brochure and then when she has time, she could work on the big document.

It would be nice to have something before school starts. Delwyn thinks the small thing could just involve the big things they are working on now (dual immersion, bond...) Monte noted that the State has a deadline of October 1 for posting the new version.

Nan would also like an annual report; something more than just a postcard. Something should be mailed out to everyone in county; some extras could be made and given to the businesses and realtors in the valley.

### **Special Board Meeting—Emergency Levy**

Enrollment will be known around the 1<sup>st</sup> of September. The special meeting for the Emergency Levy (if needed) will be on September 8<sup>th</sup> at 6:00.

### **Supplemental Levy Amount—November**

The deadline to have the information into the county is September 8<sup>th</sup>. The City of Driggs is wanting to run a bond for a resort tax. The City is concerned that people will be tired of voting for taxes when they go to run their resort tax. Delwyn understands his position but the supplemental levy is not optional.

Nan has had a few people ask her with the state increasing their funding, does the district still need a \$3.1million levy?

Shelley asked when the Board could run the levy to be automatic. Monte would have to check with consultant. Easy answer it has to have passed seven consecutive years being at 20% or more of the general fund.

Carl said he would know how the district is after the audit, but it will be too late before we get it back. Delwyn and Shelley would be fine with keeping the levy at \$3.1million. Shelley is always hearing from people that staff should be paid more; if we relate that the supplemental levy goes towards paying higher wages then we should have good support.

The market value is \$1.4 billion for 2016 and 2015 \$1.3 billion. We are not quite back to the 2012 market value which was \$1.5 billion.

Kendall thinks it would be interesting to know the dollar amount per student for each supplemental levy the district has passed.

Nan motioned to run the Supplemental Levy in November at \$3.1million. Chris seconded. Passed 4-0.

*Break*

### **Board Evaluation**

Nan would like to have a different grading scale. Shelley thought the scale was fine; very good—we do not need to worry about it, the others we do. Delwyn suggested keeping it the way it is. The Board will have it done a week before the September meeting.

### **Goals for 2016-2017**

Nan motioned to move the goals until after executive session. Passed 4-0.

### **Bond Planning**

Shelley reviewed the bond consulting the Board has looked into. Mike Morey was talking with his son and their idea is to do a focus group with the different demographics in the valley (10-12 groups). He suggested that the Board hire someone to facilitate and he would be happy to help pay for the cost. He was on the hospital board to expand the hospital in Jackson. When he met with they met with the different small groups, they realized that people just wanted a nursing home. So they added a nursing home to the plan and it passed. What is Teton School District's nursing home? He would be happy to help with marketing when the District finds out what they need to do. The District and the bond need to be distanced a little bit.

The Board discussed how the facilitator needs to be different than the bond committee. It would be best if the facilitator was not emotionally connected to the bond.

Shelley does not think that phone interviews work very well. She has been interviewed via phone and she just kind of annoyed the whole time.

Chris thinks that there are people in the community that want to help. How does the Board utilize those people and their talents? Shelley thinks it would be great to get businesses to put up “we support the bond” in their windows.

Mike and his son came up with the idea and questions for the Board to use. The Board just needs to follow through with the idea. Chris thinks it is important that the facilitators have the skills to know how to ask the questions.

Nan would like to add configuration to the questions. Delwyn would be careful to include that. The Board has to do what is possible. Driggs might not have the capacity to hold a centralized school; even if the community wanted it. Nan understands that. She is thinking ahead when the current 4<sup>th</sup> grade class gets to 8<sup>th</sup> grade, when we get to that point, TMS will be at capacity. People need to be thinking ahead, long term.

Shelley noted that our “nursing home” might not be something the Board has even discussed. They should tell us what the “nursing home” is, not the Board. She also noted that parents’ mindsets change depending on the configuration of their family. When she had one kid in school she wanted her to be in Victor as long as possible, but now that her kids are older, it is kind of a pain that one kid is in Victor and the others are in Driggs.

Shelley suggested asking the focus groups: would you like this bond to address the next 5 years, 10 years, 15 years...

Shelley noted that secondary staff are saying that elective classes are really tight at the secondary level. Monte noted that the secondary level is just barely starting to feel the bigger classes that the elementary has been feeling for years. Garrett noted that utilization at THS is down to 75% rather than 85% because teachers get two prep hours rather than one.

Delwyn has heard that there is need for an auxiliary gym. Monte noted that we have the same number of programs and more gyms. The difference is most coaches are no longer district staff; they are community members. Community members have other jobs so there is more demand to have the gym during a certain time.

Nan noted that the key piece in the success of the focus groups would be finding a good facilitator. She thinks Pam Walker would be good but worries the relationship to the district might be too close. Shelley thinks it might be best to get someone that no one knows.

The Board discussed some different people and groups they could reach out to for hiring a facilitator.

Shelley noted that right now the supplemental levy is our number one priority. Once it passes then we can hit the bond hard.

Delwyn appreciates that people would like to help the district financially but he does not want any conspiracy theories out there because we let an individual pay for a study. There are groups we can funnel money through. Shelley thinks the Board should determine what we pay for on our own and then people can help if they want.

The Board would like to plan on doing the focus groups in November and review the data in December. Shelley does not want to decide when to do the bond until after they get the study/data back from the focus groups.

The Board needs to get an RFP out—are we going to get a GMGC? Discussion. It will be on the September agenda.

Shelley is going to get with the county and figure out how the bond affects large land owners so she can explain it to people and give them examples.

### **Part Time Office Assistant**

Delwyn encouraged Monte to make this request. The District is paying people to do things that someone else could be doing for less. For example, Carl inputs invoices, if we took that away from him he could spend more time working on bigger picture stuff. Monte added that subs will come into the office sometimes but we need some more consistency.

Shelley moved to approve part time office assistant position. Nan seconded. Passed 4-0.

### **Policy**

4120

Nan question on second paragraph regarding forty years of age. There is a law protecting people after a certain age.

Chris move to accept changes to 4120. Shelley seconded. Passed 4-0.

4120F

Nan would like to add “email” to the form. Monte will send the attorney the form to review.

5460

The Board chose option 1 but leave off designated occupational health clinics.

Chris moved to accept 5460 with the changes noted. Shelley seconded. Passed 4-0.

7210

Nan had a question regarding “Accountant” under the “Delegation” heading. Monte will ask the auditors who that would be.

Nan motioned to accept changes to 7210. Shelley seconded. 4-0.

7320

Nan read 7320. The Board will table 7320 to next time.

7400

In the second paragraph the Board decided to change the language from “Board approval” to “Board Chair approval.”

Chris moved to adopt 7400 with changes discussed. Passed 4-0.

7400P/7400F

The ISBA’s 7400P should be changed to 7401.

The ISBA’s 7400F should be changed to 7401F.

Chris motioned to approve 7401F and 7401. Passed. 4-0.

7430

Nan asked if the Master Contract should be referenced anywhere. No, the Master Contract only involves professional development.

Nan motioned to accept changes to 7430. Shelley seconded. Passed 4-0.

7450

Delwyn read. Delwyn would prefer to choose actual interest over average.

Nan motion to accept 7450 with actual interest. Shelley seconded. 4-0.

### **Other Business**

Chris read the ISBA Resolution regarding athletics and ADA. It has been submitted to ISBA. Monte went to a meeting where they discussed all the resolutions submitted and come to find out most districts do not mark kids absent for being gone to sporting events. It might be better to not bring it up so we do not kick the rock over. The district will do what other districts are doing.

Chris explained that Richard Hunter is a member of the community. He has experience with developing strategic plans. He is willing to come in and talk to the Board. He would like to go over some different things, such as what the Board is calling goals are actually objectives. Chris will see if August 16<sup>th</sup> at 8:30 am works for Richard.

Nan asked where they are with the Board committees. Do we have people? Chris said the two they wanted to start on first—PR and Bond—PR has people and she is not sure about the Bond committee.

Delwyn noted that Kelly Chircop has asked for a meeting. Monte, Delwyn, and Shelley will meet with her. The charter school does not have a facility and they need to work out a budget. David Heineman will be there with Kelly. She wants to have a good relationship. She wants to collaborate. Delwyn and Chris feel like the District has a lot going on right now and probably

will not have time to collaborate like Kelly would like. Chris added that charter schools are not doing well nationally. Charter schools choose their Board and so there is no accountability to the public.

### **Public Comments**

Kathy Rowbury noted that with the configuration of schools, the serving size changes from 5<sup>th</sup> grade to 6<sup>th</sup> grade. So if 6<sup>th</sup> grade was combined with the lower grades, it would be a little bit of a challenge. 6<sup>th</sup> grade would have to have a different serving time than everyone else

At 9:10 p.m., Shelley moved to go into Executive Session according to Idaho Code Section 74-206(1)(a)(c) to discuss personnel, property. Chris seconded the motion. Roll Call: Nan Pugh voting yes, Delwyn Jensen voting yes, Chris Isaacson voting yes. No unopposed votes, motion passed 4-0.

Items discussed:

- a) Personnel
- d) Property

Exited Executive Session at 10:15pm.

### **Goals for 2016-2017**

The Goals will be reviewed with the admin team. Delwyn explained that he and Ben had a conversation. In that conversation Ben pointed out that Mr. Woolstenhulme is the District's biggest investment, yet how much professional development has the Board given him? The Board wants to invest in Monte's leadership. The Board would like to give Monte a 3% raise and \$5,000 for executive education and professional development. Monte will need to get the professional development request approved by the Board and report what the outcome is.

Shelley moved to give Monte a 3% raise to his base salary and \$5,000 to professional development and executive education and instruction. Chris seconded. Passed 4-0.

No other business, Chris moved to adjourn. Shelley seconded the motion. Motion passed 4-0, at 10:25 pm.