

**Teton School District No. 401**

**THE BOARD OF TRUSTEES**

**1210**

Qualifications, Terms and Duties of Board Officers

The Board officers are the Chairman and Vice-Chairman. These officers are elected at the annual organizational meeting.

Chairman

The Board elects a Chairman from its members for a one-(1)-year term. The duties of the Chairman are:

- Preside at all meetings and conduct meetings in accordance with parliamentary rules;
- Make all Board committee appointments;
- Offer resolutions and discussion questions;
- Call special meetings of the board to conduct business or upon written request of other members of the board;
- Sign all papers and documents as required by law and as authorized by the action of the Board; and
- Close Board meetings as prescribed by Idaho law.

The Chairman is permitted to participate in all Board meetings in a manner equal to all other Board members, including the right to participate in debate and to vote. The Chairman may not make a motion, but may second motions.

Vice-Chairman

The Vice-Chairman shall preside at all Board meetings in the absence of the Chair, and shall perform all of the duties of the Chair in case of the Chair's absence or disability.

Legal Reference: I.C. § 33-506      Organization and government of board of trustees

Policy History:

Adopted on: August 10, 2009

Revised on: March 12, 2012