

AGENDA

Teton County School District #401
Minutes of the Regular Meeting of the Board of Trustees
District Office
Monday, March 13th, 2017 --5:30 PM

Members Present:

Delwyn Jensen, Chair
Chris Isaacson, Vice Chair
Ben Kearsley
Shelley Streit
Nan Pugh (present via teleconference for the regular meeting)
Monte Woolstenhulme, Superintendent
Jannifer Cooke, Temporary Board Clerk

4:00 I. Executive Session - Pursuant to Idaho Code §74-206(1)(a)(b)(f) to discuss: personnel, student, legal matters

At 4:10 pm., Ben moved to go into Executive Session According to Idaho Code Section 74-206(1)(a)(b)(c) to discuss personnel, student, and legal matters. Chris seconded the motion. Roll Call: Shelley Streit voting yes, Delwyn Jensen voting yes, Chris Isaacson voting yes, Ben Kearsley voting yes. No unopposed, motion passed 4-0.

Items discussed:

- a) Personnel (4:10 - 5:30)

II. Open Session

Present: Lisie Smith, Lauren Young

III. Call to Order

Chairman Jensen welcomed those in attendance and led the group in the Pledge of Allegiance.

Ben moved to amend the agenda to have item j. Facility Project Bids be moved before the “break”. Shelley seconded. Passed 5-0.

IV. Consent Agenda

a. Consideration of February 2017 Minutes

Clarification of the TES School Budget to include an additional \$5,700 to support the TES gardening program.

b. Acceptance of Monthly Financial Report – Payment of Bills

c. Policy— n/a

d. Personnel—

Left the District:

- Deyshia Steketee (VES Para)
- Jenny Jackson (RUES teacher)
- Allison McGranigan (RUES teacher)
- Sheryl Casper (special ed teacher)
- Tim Wehner (THS para)
- Kacey Karatens (DES teacher)
- Kelsey Snedaker (THS Cross Country Coach)

Transfer/Additional Assignment in District: n/a

Hired in District:

- Jill Loury (THS Para)
- Marcia Cook (VES Para)
- Blake Fullmer (baseball assistant)
- Brent Knight (Assistant track coach)

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- Laura Shaw (para)

Ben moved to approve the consent agenda. Shelley seconded. Passed 5-0.

V. Action Items

a. Public Comments (agenda items only)

Tori Hedermen thanked the board for their financial support to the TES Gardening Program

b. Student Highlight THS Girls Basketball Team

Shon Kunz, along with members for the THS Girls Basketball Team, were in attendance to speak about their experiences for this season and their accomplishments at State Basketball. The girls commented, Coach Kunz taught them to always do their best, try their hardest, to look good, feel good, and play good. They stated his expectations were to be good examples on and off the court, with emphasis on getting along with each other. According to the girls, they have developed a great bond. Coach Kunz spoke about their “good behavior” to obey the rules and be respectful; it shows their maturity. Coach Kunz thanked everyone for the community support and how awesome it is to play in front of a full crowd. He thanked Mr. Mello and Mr. Birch for their support, by visiting practices and offering words of encouragement. Coach Kunz expressed his desire to stay with the girls basketball program for next year. Mr. Kunz shared his thoughts about the lack of gym space for practices and the need for an additional gym facility.

Chairman Jensen, along with board members, complimented the girls for their achievements and successes on and off the court.

c. School Reports: Schools, CD, TEA, TVEF, ADMIN

Curriculum Dir. L. Young and teachers are studying Winter MAPS data. Further study is being given to MAPS data to monitor how it is working for the district.

Next MAPS Testing is beginning of April

Coming into ISAT - April 24th

These assessments are the district's Comprehensive Assessment Tools

April 21st - Workshop Study PD for teachers

TEA - Lisie Smith reporting

Positive feedback from teachers along with a full house confirms a successful and well attended Master Teacher Premium Workshop. Continued discussions were voiced on the Danielson model. Teachers are frustrated with the State. The state has come up with how teachers will be evaluated, but appears to be making changes all ready, which is a moving target for teachers. Will the State budget be able to fund the Master Teacher Premium in future years? The State has not defined what eight years of teaching experience looks like: all in Idaho, all in public school, private schools, charter schools, etc. Teachers would like to know the State's rubric.

TVEA - Superintendent Woolstenhulme reporting

Pam sending out reminders for Grant opportunities

They are talking about programming that might be available for the teachers, but will need to look at budget first.

Admin - Superintendent Woolstenhulme reporting

State Board has selected our district office (Mr. Woolstenhulme) and TMS (Brian Ashton) on teacher evaluations. Monte expressed the challenges the admin feels with all the state requirements/paperwork this year.

Monte is working on a federal report. Unfortunately the Feds won pulled this information from the State where it has been submitted all ready for school districts.

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He will be going to Pocatello and Logan for teacher job fairs in the next couple of weeks. It's hard to compete with other out-of-state districts for teachers, because their starting salary is thousands of dollars higher than our starting salary.

Dual Language Meeting this Thursday at DES. Enrollment has been by parents who are interested in having their child in this program. The enrollment demographics aren't not spread out as were the initial hopes of the district. Nan wants to know when the admin makes a decision on the selection process. Monte stated they will use documentation from Jefferson and Rigby to help make decision.

d. Amended Budget

Our district revises its budget every year, due to unexpected changes, such as snowplowing. Payroll consumes most of Carl's time, because it is about 70% of the budget.

Our support units dropped this year because our beginning enrollment was down 30 students from last year, which was a loss of about \$350,000. Plus, the district was not able to use an Emergency Levy.

State Revenue is trending upward. We are at 68% this year.

Purchased Services went up significantly this year. This is heating, plowing, snow removal from roofs etc. Last two years the winters weren't so severe.

Principals plan to spend their money before the end of the year. Pending board's approval, there is some money in the district's contingency fund to pay for needed projects.

Carl is proposing fund transfer of \$500,000. from Contingency Funds to Plant Facility for 2 upcoming projects; new maintenance building & THS lighting project.

Carl has taken out the monies that were set aside for the school bond.

This year, student supplies could not be imposed, so that is a significant loss of revenue. For example, THS lost approx. \$2,000.00 per student at their level.

Nan had a question concerning next year's budget. Carl hasn't started that yet and will in a couple of weeks. Nan wants to make sure our budget aligns with Strategic Plan for next year. In particular, Nan would like to see a budget for the Curriculum Director. The State does send districts money for PD, which Curriculum Directors could be the manager over those monies.

Basically, the changes from the original budget numbers to the revised budget numbers are minimal. Enrollment numbers have been the biggest factor for changes in the budget.

The board chose to wait one month before approving the amended budget.

e. Website Review

Nan met with Kit and Monte to review options and what we currently have. Nan feels the website needs improvements in functionality and aesthetics. She suggests having a committee with a board member, parents, and students

Kits reported

In the website, under the school board title link, Kit attached a website evaluations presentation for the school board meeting, which can be accessed.

Kit provided his qualifications for being a website manager. He shared the names of the companies he uses to help with website evaluations. He has used Google analytics to evaluate our website, also. This information helps to view which type of device access our website. Kit provided a comparison with other Idaho Schools. Teton's website scores higher, but Kit has made some significant changes to the website over the past week.

The board is concerned about the inability to find important information. She would like pictures of students and people. They would like to see the format be more user friendly and offer more pertinent information be better organized for parents to access.

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Kit's professional opinion is not to hire professional people to build our website.
Suggestion: Committee members should be technically qualified staff and patrons.

Shelley spoke about using staff to help improve the website, but past experience has proven the staff has full schedules all ready.

Nan is willing to consider an outside provider if that will get us closer to the intended impact.

Delwyn suggested to move forward on a website committee, including a graphic designer, even if we have to pay that person. Kit would be willing to chair the committee and Nan would be the board member to serve on the committee. Kit feels the committee would have visuals/mockups for next month's school board meeting. Nan would like teachers, preferably one from elementary and one from secondary level, maybe a realtor and maybe a PTO parent.

Ben motioned to allow Kit and Nan to form a committee and work up some mock ups for April's School Board meeting

Shelley 2nd the motion.

Passed 5-0.

f. Teacher Evaluations

In Executive Session the board met with each principal to discuss the happenings in each school, along with teacher evaluations. Discussions and feedback were positive.

g. Strategic Plan Implementation updates, reporting timeline (see attachment) Chris Isaacson reporting

Admin team working on the 3 to 5 year plan. Public Relations and budget needs to be included in the implementation. Chris would like to discuss what needs to be presented in April's regular board meeting. Monte says safety facility, budget, could be included in next month's presentation.

Chris has research some recommendations for how to proceed with future presentations.

Technology needs a few more months.

Chris will meet with Monte to review and determine how to proceed with presentations.

Delwyn suggest an additional meeting to evaluate what has been done with the Strategic Plan.

Lauren will be ready next month to present the initiatives she has worked on to date.

Professional Development Initiative could be ready in June.

Dual Language will be handled Administratively.

Map Presentation will be included in Principals' End of Year Interview.

ELL Coordinator could be ready in May or June.

Four year Academic HS Plan - Monte will collaborate with Frank to determine when he could present.

Presentations and Discussions Related to Student Achievement Initiatives for School Board Meeting March, April, May, June

Strategic Plan Charts to finish-May, June (community, safety, fiscal) - May

Learning Objectives

Budget for CD

Align Plans with Budget - April

PR position

Re-do position chart in Strategic Plan

Develop common template for school reports

List of Project Based Learning activities in each school - principals are working on this, but not ready yet.

Finish Superintendent Job Description - board needs to finish this item in April

Artifacts should be shared with Board at Meetings (not just electronically)

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School Level Plans from Strategic Plan-Student Achievement - June
Summer school, After School, Summer Camp-as it relates to State Literacy Initiative
Initiatives 1-3S, 1-3T, 1-3U
Presentation on Curriculum Alignment, Instruction, Assessment, with sharing of all developed reports, charts developed, all artifacts - April
Initiative 1-1A, 1-1B, 1-1D, 1-1E, 1-1F, 1-3D, 1-3E, 1-3F, 1-3Q
Professional Development - June
Initiative 1-4A, 1-4B, 1-4E, 1-4G
Technology Plan - Monte, Lauren and Chris will meet
Initiative 1-3M, N, O
Dual Language-meet with Rigby and Jackson in regard to curriculum, develop steps between now and 2017-18 school year to support program and staff
Initiative 1-3H
MAP
Initiative 1-2C
Presentation by ELL Coordinator and Special Service Coordinator
Initiative 2-4 C
Presentation of 4year academic HS plan
Initiative 1-3L

h. NSBA Conference

March 25 - 27th Chris and Nan are attending.
Chris moved to change the agenda and move Item J. to now.

i. Facility project bids

1) THS Auditorium Lighting - fixtures lighting control would be replaced
Bid from Rocky Mountain Electric to \$58,228.00. Jordan, electrical engineer, doesn't know if this includes the rebates for LED lighting. Rebate of \$12,000. from Fall River Electric
District cost would be approx. \$46,000.00 This project would pay for itself in 3 to 4 years.
Chris motioned to move forward
Shelley 2nd
Passed 4-0

2) THS Heating System (boiler upgrade) - would increase efficiency

3) Maintenance Shop

Century Contract - lump sum base bid \$478,906.00 & allowances #1 \$61,704.00 #2 \$61,704
Berry Hayes \$434,934 \$31,700 \$40,500
Harper Construction \$439,000 \$60,000 28,000
Monte recommends moving forward with the Maintenance Project. This would provide storage space in the new building and open up space in DES.
Ben motioned to accept the Berry Hayes bid to include the extensions.
2nd Shelley
Passed 3 - 1

Break

j. Board Trustee Election Deadlines

3 candidate to date
Deadline Friday, March 17th @ 5:30

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k. Bond Review (public relations)

Finished the Focus Group Meetings. Over 500 surveys were completed. Bob will present his findings at April's meeting. Bob's suggestion is to have someone write an article for the newspaper every other week (series) in order to get the information out to the public. The articles would address the findings and how the district plans to proceed. Shelley pointed out Coeur d'Alene is voting on a bond on March 14th. Their website provides great information and our district could look and learn from their post.

Monte shared one criticism from the public has been how information and presentations have always been skewed for the pros of voting for a bond and nothing is ever presented about the cons for a bond.

Monte will also talk to Jeannette Boner about an article about the current state of school

I. Policy:

Winter ISBA Updates:

2310 (Nutrition Education) - covered in health ed. classes, and not necessarily food service staff.

Suggestion to change wording to say, "make information available to parents"

Chris moved to accept policy 2310 along with the suggested changes. Ben 2nd, passed 4-0

8200 (Local School Wellness) - need to change page number

Shelley moved to accept policy 8200 with the changes included. Chris 2nd, passed 4-0

8210 (District Nutrition Committee) We have reached out to the hospital dietician.

advice. Kathy serves on this committee, but does not chair this committee. Assessment is achieved through a district survey. The committee is to meet a minimum of one time a year.

Ben motioned to accept this policy, Shelley 2nd, passed 4-0

8230 (Nutrition Standards) no changes

Chris moved to accept policy 8230, Ben 2nd, passed 4-0

8250 (Guidelines for Food and Beverages Sales) According to Kathy, we are better at following this policy.

Addition of "may not be sold or distributed"

Chris moved to accept policy 8250 include change in the wording. Ben 2nd, passed 4-0.

Shelley suggested the consider a Staff Social Media on policies.

VI. Other Business:

Approval of School Closure and Delayed Start of March 7th (delayed start) March 8th (early dismissal)

To date this year, we are at 6.5 dates of closures

Ben motioned to approve the delayed start on March 7th and the early dismissal day on March 8th.

Shelley 2nd, passed 4-0.

Monte shared data on the delayed start and early dismissal days. The district did not take a significant hit in attendance numbers on these days.

VII. Public Comments

n/a

Shelley motioned to adjourn the meeting. Chris 2nd. Passed 4 - 0

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