

New Fees or Increase of Fees

The Superintendent or designee shall review annually fees assessed to determine if an increase, decrease, new fee or other change is necessary. The Superintendent or designee shall report the fee findings to the Board at least annually. In the event a fee increase of four-percent (4%) or less from the prior fee amount is necessary, the Board can review and vote on such a fee increase.

Prior to a decision by this board of trustees to impose a new fee or to approve a fee increase that is in excess of five percent (5%) of the amount of fees last collected this board will hold a regular or special public meeting on the proposed fee imposition or fee increase.

For the purpose of this policy, the definition of “fee” will include all fees and charges of this school district for a direct public service, including fees for voluntary activities and extra costs such as extracurricular activities, driver’s education, towel or locker use, adult education courses, breakfasts and lunches, parking, and similar services or activities.

The Board shall provide notice of the meeting according to Idaho Code § 63-1311A. Meeting notice shall include the reason for the meeting, i.e. the Board is considering a fee increase that is in excess of five percent (5%) of the amount of fees last collected prior to such decision. If the Board is assessing a new fee, the meeting notice shall indicate such. Public notice will be given of this board’s intent to make a decision on a proposed fee increase, as set forth above, by either:

1. Advertising in at least one (1) newspaper once each week during the two (2) weeks preceding the week during which the hearing will be held. The advertisement will state that the board will meet on a certain day, time, and place listed in the advertisement. The advertisement will also state the purpose of the meeting, which is to explain the reasons for and hearing public comments about any proposed new fee or fee increase in excess of five percent(5%) ;
2. Holding three (3) public meetings in three different locations in the district; or
3. A single mailing notice to all district residents, provided that the same information is given and provided the meeting is held not less than seven (7) days after the mailing of the notice.

Failure to provide public notice and a hearing on the increase in fees will result in possible voiding of the validity of all or a portion of the fee increase.

Legal reference: I.C. § 63-1311A Advertisement of and Hearing on Fee Increases
I.C. § 33-603 Payment of fees or returning of property
I.C. § 60-106 Qualifications of Newspapers Printing Legal Notices

Cross Reference: 3440 Student Fees, Fines & Charges
7300 Revenues

Policy History:

Adopted on: August 10, 2009

Revised on: June 21, 2010